

Ponce Health Sciences University

TEMPORARY POLICY FOR CONDITIONAL
ADMISSIONS COVID-19



**PONCE HEALTH
SCIENCES UNIVERSITY**

Policy Number:
PHSUPCT-2020-5-7

Date Issued:
May 7, 2020

Next Review Date:
December 2020

Applies to:
All prospective
candidates for Fall
2020

Owner:
Admissions Committee
Office of Admissions
VP of Student Affairs

Primary Contact:
Office of Admissions

Related Policies: Academic Programs Admissions Committee Policies and Procedures

Supporting Forms: Sample Notification of Regular Admission with Conditions, Sample Non-Acceptance (Denied Admissions) Notification



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TEMPORARY POLICY FOR CONDITIONAL ADMISSIONS Covid-19

Introduction:

Our institution occasionally receives candidates for admission who have difficulty meeting all the prerequisites and provisions of the institution to be fully admitted. However, the Admissions Committee identifies factors within their application that outline potential to fully admit the student to **Ponce Health Sciences University (PHSU)**. In order to adequately remedy and comply with Institutional Admissions Policies, PHSU has established provisions for each admissions period which allows a selected student to start their studies as a **regular student with conditions**.

Due to the COVID-19 Pandemic Ponce Health Sciences University recognizes that prospective students may encounter difficulty complying with admissions procedures and requirements given the limitations caused by social distancing. If students are not able to comply with all requirements PHSU will allow students admitted for Fall 2020 to be classified as **regular students with conditions**.

I Legal basis:

This provision is established for faithful compliance with the regulations and information provided to any State/Local Licensing Agency, any applicable Regional Accrediting Agency and the Federal Department of Education.

This policy is approved by the Board of Directors and is effective as of **May 7, 2020**.

II Scope:

This policy aims to allow a student to be admitted as a **regular student** to the university on a conditional basis when the student does not meet all admissions requirements established by the PHSU.

A prospective student who formally applies to any of Ponce Health Sciences University's academic programs but does not meet; 1) the average minimum required for admission; 2) their file is deemed incomplete; or 3) other factors within the purview of the Institutional Admissions Policy, may be admitted as a regular student as long as they receive the recommendation of the Admissions Committee of the academic program they are interested in pursuing.

A student who is admitted as a **regular student** with a **conditional admission status** will remain enrolled for a maximum period of one (1) academic term or a time period established by the Admissions Committee. At the end of this period, the student must meet the requirements established for their specific conditional acceptance. For example, a student must meet all grade point average and have all institutional documentation completed before being fully accepted. Other instances may arise in which the committee may use their judgement and establish specific criteria on a case by case basis. If the student fails to meet the established criteria for admission required by their respective academic program or if any required and necessary documentation is still pending and not received by the admissions office, will be deemed failure to comply with the aforementioned conditions and will considered cause for administrative withdrawal.

This provision is applicable for all prospective students who, in the professional judgment of the Director of Admissions and the Admissions Committee, have the potential to be successful and admitted as a regular student, after receiving a favorable recommendation by the Admissions Committee of the academic program as a result of an interview.

III Justification:

The institution recognizes that it receives candidates for admission with the potential to pursue one of PHSU's degree offerings; but these students have difficulty presenting all documentation and meeting all admission requirements at the beginning of the semester. It is for this reason, and by exception, that the candidate is evaluated and recommended by the Admissions Committee for regular admission with conditions.

IV Policy:

The Director of Admissions or Admissions Coordinator will conduct an interview with the prospective student and offer their recommendation (favorable or unfavorable) to the Admissions Committee for approval of regular admission with conditions. If the determination is not favorable, the student's application will be declined for admission to the academic program in which they applied.

The Admissions Committee may, upon their discretion, recommend regular admission of a student who does not meet the admissions requirements to the institution as long as the conditions for admission of said student are established. The student will be admitted as a regular student to the institution and will be subject to compliance with **all** provisions and conditions of his/her admission no later than the date established in the official correspondence send by the Admissions Department.

If the student fails to comply with any of the conditions, either academic or procedural (IE, documentation), the student will be suspended for non-compliance and their admission will not be extended.

It is important to note that the institution has programmatic accreditations, the admission of the student will be guided by provisions of their programmatic accreditation(s). This could prevent the regular admission with conditions to be effective for students in some academic programs , therefore; this policy would not apply to candidates applying for those specific programs.

V Amendments:

This policy may be amended by the Board of Directors.

VI Repeal and Validity:

This policy does not repeal the provisions established by the University admissions policy, but rather offers

specific provisions for candidates during the Covid-19 Pandemic.

This policy will be effective immediately after its approval.

VII Approval:

Dr. David Lenihan

David Lenihan, PhD, JD
Chair of the Board of Directors

7th of May 2020

Date